

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT COUNTIES OF  
MONROE AND ORLEANS**

## MINUTES

of the Regular Meeting held on Wednesday, March 20, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

### Members Present

Dennis Laba, President  
John Abbott  
Kathleen Dillon

Trina Lorentz  
Gerald Maar  
Michael May

Absent: R. Charles Phillips, Heather Pyke

### Staff Present

Jo Anne Antonacci  
Karen Brown  
Stephen Dawe  
Ian Hildreth

Kelly Mutschler  
Steve Roland  
Michelle Ryan  
Tom Schulte

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - There are two walk-in resolutions at Item 7, Financial Reports
4. Approval of Minutes  
Resolved: To Approve the Minutes of the February 14, 2024, Regular Meeting  
*Moved by J. Abbott, seconded by G. Maar; passed unanimously*
5. There was no public interaction.
6. Financial Reports
  1. Resolved: To Accept the Treasurer's Report as presented  
*Moved by J. Abbott, seconded by T. Lorentz; passed unanimously*
  2. Resolved: To Accept the WinCap Reports as presented  
*Moved by J. Abbott, seconded by K. Dillon; passed unanimously*
7. Board Presentation - Assistant Superintendent Tom Schulte provided an update on the work of the Inclusivity Action Community. The board asked questions and thanked Tom.
8. Old Business - Assistant Superintendent for Finance and Operations provided the board with an update of the BOCES 2 Space Committee
9. New Business
  1. Resolved: To Approve the Monroe 2-Orleans BOCES Classified Staff and Teacher Calendars for 2024-25 School Year

*Moved by J. Abbott, seconded by M. May; passed unanimously*

2. Resolved: To Approve 2024-25 Board Meeting Dates  
*Moved by K. Dillon, seconded by J. Abbott; passed unanimously*
3. Resolved: To Approve Lease with Spencerport CSD as presented  
*Moved by M. May, seconded by J. Abbott; passed unanimously*
4. Resolved: To Accept Donation of various sizes of steel, brass, aluminum and plaster bars from JAM Industries
5. Resolved: To Accept Donation of a forklift needing repair from Prolift
6. Resolved: To Accept Donation of a microTec rotary microtome with knife assembly from SUNY Cobleskill
7. Resolved: To Accept Donation of various desktop computers and laptops (hard drives removed)  
*Items 9.4-9.7 were moved by M. May, seconded by J. Abbott; passed unanimously*

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented  
*Moved by K. Dillon, seconded by J. Abbott; passed unanimously*
2. Resolved: To Create the Position of:  
Assistant Superintendent for Accountability, Technology and Regional Services, 12 months/year  
*Moved by J. Abbott, seconded by G. Maar; passed unanimously*

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE ART SUPPLIES

Bid# RFB-2061-24

Pyramid School Products	\$438.83
WB Mason	\$309.62
School Specialty	\$82.83
National Art & School Supplies	\$43.41
Metco Supplies Inc.	\$40.20
S&S Worldwide	\$33.00

*Moved by K. Dillon, seconded by G. Maar; passed unanimously*

12. Executive Officer's Report -District Superintendent Jo Anne Antonacci reports on information from New York State Education and local happenings in the region.

13. Committee Reports

Labor Relations Committee - J. Abbott, K. Dillon - Topic: Board meetings and public outreach

Legislative Committee - K. Dillon - no report

Information Exchange - C. Phillips - no report

14. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda

15. Other Items - There were no other items

16. At 6:45 pm a motion was made by K. Dillon to adjourn to executive session; seconded by M. May: passed unanimously

Respectfully Submitted



Kelly Mutschler  
Clerk of the Board

**Members Present**

Dennis Laba

John Abbott

Kathleen Dillon

Trina Lorentz

Gerald Maar

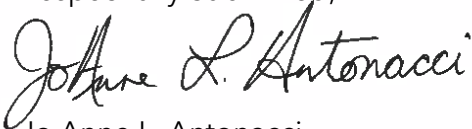
Michael May

At 7:15 pm a motion was made by M. May, seconded by J. Abbott to come out of Executive Session; passed unanimously.

17. Adjournment

At 7:15 pm a motion was made by G. Maar to adjourn the meeting, seconded by T. Lorentz, passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci  
Clerk Pro Tem